

# **Georgia Municipal Association – Gas Section**

## **Code of Ethics**

The GMA-Gas Section Executive Committee Members, Sub-Committee Members, and Members will follow and abide by this Code of Ethics to promote the professionalism of our industry and our responsibility as an association representing the Georgia Municipal Association and our membership cities.

### **Executive Committee**

Executive Committee Members are elected by the membership and as “elected Officials” shall abide by the following five essential principals of Ethics:

- Serve the membership, not ourselves.
- Use resources with efficiency and economic responsibility.
- Treat all members fairly.
- Use the authority of our position to carry out the By-Laws of the Association.
- Create an environment of Honesty, Openness, Integrity, and Professionalism.

Executive Committee Members will make themselves available to the members and have their interest and requests brought before the Committee.

Executive Committee Members will lead and represent the Association in a manner that is best for the overall success of GMA-Gas Section and exhibit behavior that is professional and reflects a positive image of our Association and the cities we represent at all times.

Executive Committee Members will be vigilant in the use of Association resources and funds in efforts to maintain a balanced budget and keep funds at an appropriate operating standard.

Executive Committee Members will maintain confidentiality of any questions or concerns brought to the Committee by any member of the Association if so requested.

Executive Committee Members will represent the Association at other meetings and functions outside the GMA-Gas Section. Executive Committee Members will always act in a manner that reflects a positive image of the Association and make decisions and comments that reflect the best practices on behalf of the Association.

If an Executive Committee Member violates the Code of Ethics, is convicted of a crime of ethical nature, does not participate in meetings or correspondence of the Committee, or acts in a manner that reflects a negative image of the Committee and the Association

that Executive Committee person(s) may be asked to resign from the Committee after a review of the other Committee members and a majority vote.

The Executive Committee Chairman or officer of the Committee will hold a called meeting to review the circumstances and issues regarding the violation of ethics and recommendations or actions taken by the Executive Committee will be by a majority vote of the Committee.

### **Members, Associate Members, and Vendors**

Members and Associate Members of the GMA-Gas Section are representatives of the cities, Master Meter Operators, or Vendors that pay dues to the GMA-Gas Section and attend our functions and meetings.

Members, Associate Members, and Vendors are also expected to adhere to ethical practices and behaviors while in attendance of any GMA-Gas Section event, meeting, or conference.

Members, Associate Members, and Vendors will observe the following principals of ethics of the GMA-Gas Section while in attendance of our meetings, events, or conferences:

- Be courteous and respectful to everyone.
- Create an environment of Honesty, Openness, Integrity, and Professionalism.
- Exhibit behavior that reflects a positive image of yourself, the GMA-Gas Section, and the City or Entity you represent.

Should any Member, Associate Member, or Vendor violate these Code of Ethics, the individual(s) will be contacted by a Member(s) of the Executive Committee and advised of the issues at hand or reported violations of the Code of Ethics. The GMA-Gas Section Executive Committee will send a letter to the Member, Associate Member, or Vendor if found in violation of Ethics advising them of the violation(s) after majority vote has been taken that requires action. If the Executive Committee does not vote to act upon the violation for any reason the individual(s) could receive a letter of reprimand and any continued or future violations would result in a letter sent to the individual's employer or organization they represent and that person may be asked not attend any future functions, meetings, conferences, or events of the GMA-Gas Section. This decision would require a majority vote of the Executive Committee.

